

## Welcome To Our Office

My staff and I thank you for having selected Dixie Eye Care to provide your personal eye care. In order to aid in the efficiency and accuracy of your personal and insurance information, please fill the blanks below.

Patient Full Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Preferred Name (if different): \_\_\_\_\_ Gender: M/F Soc. Sec.# \_\_\_\_ - \_\_\_\_ - \_\_\_\_  
Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Day Phone: \_\_\_\_\_  
Email Address: \_\_\_\_\_

Marital Status: Married \_\_\_ Single \_\_\_ Widowed \_\_\_ Legally Separated \_\_\_

Tobacco Use: Current Everyday \_\_\_ Former \_\_\_ Smokeless \_\_\_ Never \_\_\_

Employment Status: Full-time \_\_\_ Part-time \_\_\_ Part-time Student \_\_\_ Full-time Student \_\_\_  
Retired \_\_\_ Military Active Duty \_\_\_ Not Employed \_\_\_

Employer's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Employer's Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Contact Not Living With You: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City/St./Zip: \_\_\_\_\_

Reason For Today's Visit: \_\_\_\_\_ Referred By: \_\_\_\_\_

Are You Interested In: Glasses \_\_\_ Contact Lenses \_\_\_ Laser Vision Correction \_\_\_

Last Eye Exam: \_\_\_\_\_ Known Eye Health Problems: \_\_\_\_\_

Family Vision History: Blindness \_\_\_ Glaucoma \_\_\_ Macular Degeneration \_\_\_ Eye Turns/Strabismus \_\_\_

Known Medical History: \_\_\_\_\_ Family Doctor: \_\_\_\_\_

Current Medications: \_\_\_\_\_ Allergies: \_\_\_\_\_

Dr. Brent Croft and Dr. Michael Croft suggest annual comprehensive eye health examinations. This may include many or all of the diagnostic tests listed below. If you desire that any of these tests **NOT** be performed, please indicate.

\_\_\_\_\_ **Dilating Pupils**

\_\_\_\_\_ **Blood Pressure**

\_\_\_\_\_ **Tonometry**

Responsible Party/Guarantor: \_\_\_\_\_ Birth Date: \_\_\_\_\_

Gender M/F Address: \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Phone (Home): \_\_\_\_\_ (Work) \_\_\_\_\_ (Cell) \_\_\_\_\_ Soc. Sec. \_\_\_\_\_

Primary Insured's Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Insurance Name: \_\_\_\_\_ ID #: \_\_\_\_\_

Sec. Insured's Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Insurance Name: \_\_\_\_\_ ID #.

Insured's address, if different from responsible party/Guarantor \_\_\_\_\_  
City/State/Zip \_\_\_\_\_

Because your eye health and clear vision are our primary concern, the care and products recommended for you, are the same as we would recommend for a member of our own family under similar circumstances. We recognize that you have a choice in the selection of your eye care provider, and we will continually strive to ensure that your trust in us is justified.

Sincerely,  
Dr. Croft

# Patient Consent Form

I, \_\_\_\_\_  
(Patient or Guardian)

Consent Dr. Croft to the release of medical records for the above specified individual to:

Insurances: \_\_\_\_\_

**(Please Read Carefully):** I understand that my medical records are confidential. I understand that by signing this consent form I am allowing my medical information to be released upon my insurance's request to them for provider review, insurance claims payment, and quality assessment. In the event of surgical or medical referral, I also consent that my information will be released to appointed medical personnel or prescription centers (labs, pharmacies).

I understand that I have the right to restrict the disclosure of specific information in my medical records if I request such restriction in writing. I also understand that my request for restriction may be denied if the information restricted is required for Health Care Operations.

I hereby authorize Dr. Croft to examine, diagnose, and treat my (my dependent's) eyes and related structures with means necessary and agreed upon by me. Should further information be required, I give permission to request past medical records from health care providers and/or agencies.

We make every reasonable effort to avoid misunderstandings which may arise regarding your account with this office and your insurance companies. We urge you to understand your contractual insurance benefits. Please remember that the insurance policy is between you and your insurance companies, not Dixie Eye Care or your doctor. Although we bill your insurance companies as a courtesy to you, the responsibility for payment is ultimately yours.

When a patient has a medical eye condition, we will bill his/her medical Insurance as the primary coverage before any vision riders are billed. I hereby assign my insurance benefits to be paid directly to Dr. Croft. I agree to be responsible for payment of all services rendered on my (my dependent's) behalf. I understand that PAYMENT IS DUE AT TIME OF SERVICE. Any amounts not received upon said date may be subject to a 1.5% monthly fee (18% APR). I agree to pay all costs of collection, including attorney fees, court costs, filing fees, including charges or commission, up to 50%, that may be assessed to us by a collection agency, or attorney retained to pursue this matter, with or without suit.

Patient/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_